

**SPECIAL BOARD MEETINGS**

Special meetings may be called at any time by the President of the Board or by the action of a majority thereof. Written notice stating the time and place of any special meeting and the purpose for which it is being called shall be given to each member of the Board at least two (2) days in advance of the meeting. Only business which is stated in the notice shall be transacted at the meeting. Exceptions to this procedure would be in cases of emergency as determined by the President. In such case of emergency, all members will be contacted by telephone.

A majority of the Board physically present at the meeting shall constitute a quorum, except in the case of an emergency meeting.